



Chase Counseling and Consulting Services, LLC

— Support | Healing | Restoration —

Training Policies for Collaborative Wellness Symposium

Registration and Enrollment:

Participants may register by visiting <https://chasecounselingservices.com> or by requesting information via email: info@chasecounselingservices.com. An admission/enrollment specialist will answer all inquiries. Participants may register up to the day of the conference as long as space is available. If space becomes unavailable, participants will be notified, and offered the opportunity to enroll in one of the subsequent Symposium. An early enrollment discount will be offered to participants who choose to exercise this option upon receipt of payment.

Participants must attend the entire training to receive Continuing Education hours/units. Partial credit hours/units are not awarded if participants are late or leave early. Certificates are distributed at the end of each symposium with your total earned continuing education clock hours.

Registration/ Fees

Registration for the Symposium is on a first-come, first-served basis. A registration is only valid when a receipt for payment has been completed and issued.

Workshop Cancellations

CCCS, LLC reserves the right to cancel workshops that do not meet minimum enrollment levels or for other good reasons. Participants will be given notice of cancellations prior to the workshop start date and will be offered a refund or transfer to another training.

Refunds

1. A registrant may be eligible for a 50% refund if the request is made 10 days prior to the training.
2. Refunds shall be disbursed within 10 business days from notification of approval.
3. Submit refund requests to info@chasecounselingservices.com.

Affirmative Action and ADA Accommodations

1. CCCS, LLC is an affirmative action and equal opportunity employer. All participants will receive equal treatment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information.
2. Further, CCCS, LLC is committed to providing access, equal opportunity, and reasonable accommodations for individuals with disabilities in employment, its services, programs, and activities.
3. If a participant requires reasonable accommodations, s/he may notify CCCS upon enrollment at: <https://chasecounselingservices.com> or by requesting information via email: info@chasecounselingservices.com.

Grievances

1. If a participant has a complaint or grievance, s/he should first seek to resolve the issue informally with the person/individual involved. Should the complaint or grievance remain unresolved after consultation with the person involved, or should the participant feel uncomfortable or unsafe confronting the involved person, s/he may file a written complaint with the CCCS, LLC Training Coordinator.
2. This notification should detail the complaint and indicate what outcome the participant is seeking. The Training Coordinator or designee will respond in writing within five working days of receipt of the written grievance.
3. If the grievance is not resolved through communication with the Training Coordinator, the student may appeal to the Director/CEO of Chase Counseling and Consulting Services, LLC. The Director/CEO shall consider the complaint and send a written decision within ten working days. The decision of the Director/CEO is final and binding.